

**Borough of Hasbrouck Heights
Health Department
320 Boulevard
Hasbrouck Heights, NJ 07604
Tel: (201) 288-1636 – Fax: (201) 288-1468**

*Laura French
Registrar*

OBTAINING A MARRIAGE LICENSE OR CIVIL UNION

If the ceremony is to take place in New Jersey, the couple must apply in the municipality where either the Bride or Groom legally resides. If both Bride and Groom reside outside of New Jersey, they must apply in the municipality where the ceremony will occur.

License applications are taken by **Appointment Only**. The date of the ceremony must first be established before an appointment can be made. Please call the above number to make that appointment. A mandatory 72-hour waiting period is required from application to the issuance of license.

Documents and Information needed
For both bride & groom
For a Marriage or Civil Union Application

1. **Birth Certificates:** If the Birth Certificate is in another language it will have to be translated to English.
2. **Social Security Cards**
3. **Photo ID:** Drivers License or Passport
4. **Parents Name & Birth Place**
5. **Mothers Maiden Name**
6. **Final Divorce Decree or Death Certificate:** If previously married.
7. **Name and Address of person performing the ceremony.**
8. **Fee \$28.00:** Exact Change or Check only.
9. **One Witness:** 18 yrs of age or older
10. **Proof of Residency who lives in town:** Current Utility Bill, Bank Statement or Phone Bill

Parents Name & Birth Place for both bride & groom:

Mothers Maiden Name for both bride & groom:

Name and Address of person performing the ceremony:
